

## City of London Corporation Committee Report

<b>Committee(s):</b> Policy and Resources Committee	<b>Dated:</b> 16/01/25
<b>Subject:</b> Corporate Strategy and Performance Team 2025-26 High Level Business Plan	<b>Public report:</b> For Decision
<b>This proposal:</b>	<b>Supports all Corporate Plan outcomes</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	No
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b>	Dionne Corradine, Chief Strategy Officer
<b>Report author:</b>	Barbara Hook, Assistant Director Corporate Planning

### Summary

This report presents for approval the high-level Business Plan for the Corporate Strategy & Performance Team, part of Town Clerk's Department, for 2025/26.

### Recommendation

Members are asked to:

- i. Note the factors taken into consideration in compiling the Corporate Strategy and Performance Team Business Plan; and
- ii. Approve, subject to the incorporation of any changes sought by this Committee, the departmental Business Plan 2025/26.

### Main Report

#### Background

1. As part of the new framework for corporate and business planning, departments were asked to produce standardised high-level, Business Plans for the first time in 2017 for the 2018/19 year. Members generally welcomed

these high-level plans for being brief, concise, focused and consistent statements of the key ambitions and objectives for every department.

2. High-level Business Plans for FY 2025/26 align to our Corporate Plan 2024-2029. As a high-level plan, this document does not capture the granularity of departmental work but gives the overall picture of departmental activity, customer feedback, trends where applicable and direction of travel. The Corporate Strategy and Performance Team (CSPT), led by the Chief Strategy Officer, is part of the Town Clerk's Department.

### **Draft final high-level Business Plan for 2025/26**

3. This report presents, at Appendix 1, the draft final high-level Business Plan for 2025/26 for the Corporate Strategy and Performance team (CSPT).
4. The CSPT High Level Business Plan was reviewed with Officer groups across the City of London Corporation through the Business Planning Forum and by the Executive Leadership Board (as were all departmental high level Business Plans).
5. CSPT's portfolio engages all parts of the City of London Corporation and external professional bodies. Our core purpose is to develop, articulate and measure delivery against strategic outcomes (e.g. the Corporate Plan 2024-2029), ensure the organisation manages Corporate Risks utilising risk management, appetite and culture to unlock efficiencies and creativity, use data to enable evidence-based decision making, and transform EEDI to deliver better outcomes internally and externally.
6. The CSPT Business Plan captures our collective aspirations for the year ahead and includes the necessary steps to ensure the success of the Corporate Plan 2024-29 and monitoring and tracking performance across the organisation. Each workstream – Strategic Alignment, Strategic Processes, Enhancing Strategic Delivery, and CSO Function - contributes to the City of London Corporation's overall cross-cutting goals and outcomes (e.g. as encapsulated in the People Strategy, Digital Strategy, Transformation and other cross-cutting strategies). It seeks to improve organisational capability in risk, strategy, performance, analysis and equity, equality, diversity and inclusion. Performance measures will track delivery (reporting to committee twice a year), and moving forward, we will transition to a Business Plan spanning multiple years.

### **Departmental Operational Property Assets Utilisation Assessment**

7. In accordance with Standing Order 56, the Town Clerk's Department completed an office utilisation assessment of its allocated corporate space – an apportionment at Guildhall complex – in West Wing, second floor. Average weekly occupancy was monitored over a four week period<sup>1</sup> at 55%. The assessment was returned to City Surveyors for further analysis.

### **Corporate & Strategic Implications**

8. CSPT has a key role in enabling the City of London Corporation achieve strategic outcomes and will continue to engage with Members, Officers, and external stakeholders to ensure the successful delivery of strategic priorities.

### **Security implications**

9. None

### **Financial implications**

10. Budgetary resources allocated to each workstream noted in the high-level Business Plan have been considered and can be adjusted in-year to account for emerging needs and requirements.

### **Equalities implications**

11. EEDI is part of the Chief Strategy Officer's portfolio. CSPT's contribution to departmental and cross-organisational EEDI, over and above that stated in each Business Plan workstream, includes wide ranging support for Staff Networks, advice on EEDI and strategy alignment and delivery of the City of London Corporation's Equality Objectives.

### **Resourcing implications**

12. Staff resources allocated to each workstream noted in the high-level Business Plan have been considered and can be adjusted in-year to account for emerging needs and requirements.

### **Risk Implications**

13. None

### **Climate Implications**

14. None

### **Conclusion**

This report presents the high-level Business Plan for 2024/25 for the Corporate Strategy and Performance Team for Members to consider and approve.

### **Appendices**

- Appendix 1 – Corporate Strategy and Performance Team draft high-level Business Plan 2025-26

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